



**Employment Opportunity
Town of Lake Lure
Development and Environmental Review Specialist**

The Town of Lake Lure is seeking qualified applicants for a Development and Environmental Review Specialist. This position performs professional, administrative, and code enforcement. The work includes responding to public inquiries, reviewing, permitting, and enforcing Town Ordinances. The ideal candidate will be able to work independently with minimum supervision. Independent judgment and initiative must be exercised in making determinations for land development, environmental regulations, and other requirements and provisions of the Code of Ordinances. Considerable tact is required when assisting contractors, engineers, architects, property owners and the general public with zoning, nuisance, lake structures, floodplain, erosion control, tree protection, and other enforcement related matters. Candidate must be proficient in detailed report writing and will serve as staff support to the Board of Adjustment/Lake Structures Appeals Board.

Extensive knowledge of planning and development, policies, and legal requirements related to NC General Statutes is preferred. In addition, thorough knowledge of local, state, and federal laws, regulations and thorough knowledge of zoning, land use, and of the principles and practices of land use planning. Must be skilled in the use of standard office equipment including a personal computer and knowledge of software packages such as (Microsoft office Professional, ArcGIS).

Employment requirements include graduation from an accredited college or university with a Bachelor's Degree in Environmental Science, Public Administration, or other relevant field of study and a valid NC Driver's License. Two years of professional experience in administration and enforcement of local government ordinances and regulations strongly preferred. CZO Certification preferred. This position is non-exempt. Salary range is \$42,623 to \$63,934.

To apply, please submit an application and resume to Town of Lake Lure, P.O. Box 255, Lake Lure, NC 28746 or email application to awright@townoflakelure.com. Application form is on the Town's website at www.townoflakelure.com. Applications will be accepted until position is filled.

The Town of Lake Lure is an Equal Opportunity Employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.